

## **OLWE SAMUEL KOLAWOLE**

Director of Studies and Head of Department, Gender Studies Department, Administrative Staff College of Nigeria (ASCON), Topo – Badagry, Lagos State, Nigeria. +2348033 432 851, +2348026 158613, [olwesek@yahoo.com](mailto:olwesek@yahoo.com).

### **PROFESSIONAL SUMMARY**

Accomplished academic administrator with over 30 years of experience in higher education management, policy development, and institutional governance. Proven track record in enhancing academic structures, managing complex operations, and overseeing academic records management. Experienced in curriculum development and capacity building, with expertise in strategic leadership and institutional governance. As Director of Studies and Head of Gender Studies at ASCON, I have driven quality assurance, policy development, and stakeholder collaboration. Former Executive Secretary of WAMDEVIN, leading multi-country partnerships and representing the organization at global forums. Fluent in English and Yoruba, I am committed to advancing excellence and innovation.

### **CORE COMPETENCIES**

- Higher Education Administration
- Strategic Leadership and Institutional Governance
- Academic Records Management
- Curriculum Development & Quality Assurance
- Gender and Development Studies
- Policy Formulation & Implementation
- Student Affairs & Support Services
- Capacity Building and Human Resource Development
- Research and Consultancy
- Stakeholder Engagement and Collaboration
- Leadership & Team Management
- Microsoft Office Suite (Word, Excel, PowerPoint)

### **EDUCATIONAL QUALIFICATIONS**

- Ph.D. Educational Foundations (Specializing in Gender Studies), University of Lagos (2002)
- M.Ed. Guidance and Counselling, University of Lagos (1991)
- B.A. Ed Guidance and Counselling, University of Lagos (1990)
- Nigerian Certificate in Education (NCE), Oyo State College of Education, Ilesa (1982)
- Parts I & II Certificate, Chartered Institute of Personnel Management of Nigeria (1983 & 1984)

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- Bachelor of Theology in Pastoral Studies, LIFE Theological Seminary, Ikorodu (2022)

### **WORK EXPERIENCES**

#### **Director of Studies / Head of Department, Gender Studies Department Administrative Staff College of Nigeria (ASCON)**

**2009 – 2016 | 2024 – Present**

- Lead the administration of academic programs, ensuring alignment with institutional goals and regulatory standards.
- Oversee curriculum design, program delivery, and assessment, ensuring continuous quality improvement and compliance with accreditation requirements.
- Manage departmental operations, including faculty development, recruitment, and performance evaluations, to ensure a highly effective teaching and research environment.
- Develop and implement academic policies and procedures to enhance operational efficiency and ensure adherence to institutional regulations.
- Coordinate academic reporting and data management, maintaining accurate records of participants' progress, departmental achievements, and performance outcomes.
- Represent the department in college-wide committees and collaborate on cross-functional initiatives to promote excellence.

#### **Executive Secretary / Chief Executive**

#### **West African Management Development Institutes Network (WAMDEVIN), ASCON**

#### **Phase II, Badagry, Lagos State**

**2016 – 2024**

- Directed and managed the academic and administrative functions of a multi-country network, fostering collaboration and ensuring alignment with regional educational policies.
- Developed and implemented strategic plans and academic policies that addressed the needs of higher education institutions across West Africa.
- Supervised the coordination of academic programs, ensuring that member institutions met regional and international standards for higher education.

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- Managed stakeholder engagement, building and maintaining relationships with key stakeholders, including government bodies, academic institutions, and international organizations.
- Represented the network at global forums, advocating for the adoption of best practices in higher education governance and management.
- Oversaw resource mobilization efforts, securing funding for academic initiatives and ensuring efficient allocation of resources to meet institutional priorities.

### **Visiting Fellow**

**Gender Development and Resource Centre (GDRC), Ghana Institute of Management and Public Administration (GIMPA), Ghana**

**Jan 2012 – Dec 2012**

- Designed, developed, and facilitated training programs focused on gender equality, leadership, and empowerment, tailored to the needs of various stakeholders.
- Led consultancy projects for the African Development Bank (AfDB) on the Gender Responsive Skills Project, working with national institutions to implement gender-sensitive capacity-building initiatives.
- Conducted needs assessments and customized training to enhance gender mainstreaming in public sector institutions.
- Provided technical expertise and policy advice on gender-responsive development strategies and best practices.
- Collaborated with international experts and local stakeholders to ensure the sustainability of gender equity initiatives in Ghana.

### **Graduate Assistant**

**Department of Educational Foundations, University of Lagos**

**1991 – 1992**

- Delivered lectures in educational foundations, providing students with core knowledge and guidance on academic progression.
- Offered academic advising, assisting students in course selection and navigating degree requirements.
- Coordinated exam results, ensuring accuracy in grading and timely submission of final scores.

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- Supported faculty research through data collection, literature reviews, and contributions to research proposals.
- Assisted in preparing course materials and facilitated academic events, ensuring smooth departmental operations.

### **KEY CONSULTANCY PROJECTS & PROGRAMMES**

- Team Lead, Spotlight Initiatives to Reduce Gender-Based Violence – UNDP/LIPA, Liberia (2021)
- Team Lead, Process Audit – National Postgraduate Medical College of Nigeria (2018–2019)
- Consultant, UNDP/NPC Local Government Capacity Building Workshop (2001)
- Consultant, Strategic Plan – Planned Parenthood Federation of Nigeria (1988)

#### **Programmes Directed Include:**

- Repositioning the Business of MDIs in the Contemporary Environment for CEOs in West Africa.
- Simplifying E- Learning Platforms for Learning and Development Practitioners.
- Administrative Principles and Practices Course
- Target Setting and Performance Management
- Leadership Empowerment for Higher Education
- Speech and Report Writing Workshops.
- Navigating the New Learning and Development Landscape.
- Strengthening Human and Institutional Capacity Through Formal Mentoring in MDIs.
- Re- Inventing Training for Trainers for Sustainability of MDIs.

### **SELECTED TRAINING & CONFERENCES ATTENDED**

- 50th International Federation of Training and Development Organizations (IFTDO) World Conference, Cairo, 22-24 April, (2024)
- 29th Annual Trainers’ Conference, Ibadan, Oyo State. 2-4 August, 2022.
- Use of Moodle Learning Management System for the Design and Development of Advanced Health Resources Management Online Course, Lagos. May 20-21 , 2021.
- Capacity Building Seminar on Enhancing Productivity in Public Service -Under the Auspices of the African Union Commission, Ghana 20th – 22nd, August, 2019.

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- Strategic HR Management Master Class, organized by Chartered Institute of Personnel Management of Nigeria (CIPMN) March 20, 2019.
- National Workshop on Research Grant Writing and Administration, Lagos State University, Feb. 13-14, 2018.
- Training of Trainers on the State of the Public Service in Africa (SOPSA Project), Maputo, Mozambique 27-29, Nov, 2013.
- International Training Programme on Gender Issues in Labour by V.V. Giri National Labour Institute, NOIDA, INDIA, Feb 6-24, 2012.
- African Regional Colloquium for Women Leaders as Agents of Change by Commonwealth Secretariat, Accra, Ghana. 28-29, March, 2012.
- Expert Workshop on Gender -Responsive Economic Policy Management by UNDP and United Nations Institute for Economic Development and Planning (UNIDSP) Dakar- Senegal, 9-10, NOV 2009.
- Commonwealth Meeting on Gender Mainstreaming for the Public Sector, London. July 21-22, 2008.)
- Commonwealth Regional Workshop on Good Governance and Gender Equality in the Public Sector: The Role of Training and Research Institutions, Lesotho, 15-17, Nov, 2005
- Research Methodology Workshop, Administrative Staff College of Nigeria (ASCON), Topo Badagry. 5-18, July 1995.
- Project Management Course (CPM) Administrative Staff College of Nigeria (ASCON) Topo- Badagry, 16-18, April, 2007.
- Management Consulting Course (MCC) Administrative Staff College of Nigeria, Topo-Badagry, 5th-18 July, 1995.

### **AWARDS AND RECOGNITION**

- University of Lagos Post-Graduate Board Award (1991)
- Prof. C.O. Taiwo's Award for Best Graduating Student (1990)
- University of Lagos Best Student Scholarship Award (1988/89)

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158613, [olweskol@yahoo.com](mailto:olweskol@yahoo.com).

### SELECTED PUBLICATIONS

#### Books:

- Olowe .S.K. (2012) *Modern Concepts and Terminologies in Sex and Gender Studies* Lagos, Concept Publications Ltd.
- Olowe, S.K. (2009) *Walk Yourself to Prosperity Even in Retirement*. Lagos. Concept Publications Ltd.
- Olowe. S.K ( 2015). *The Habit of Savings*. Lagos, Concept Publications Ltd.
- Olowe.S.K. (2002) *Correlates of Career Advancement Among Female Professionals in Lagos State : Implications for Counselling*. Unpublished Ph.D Thesis (2002) University of Lagos., Lagos.

#### Chapters in Books:

- Olowe,S.K.(2020) Gender-Specific Burden of the Economic Cost of Victimization: A Global Analysis in Ayodele J.O.( eds). *Global Perspectives on Victimization Analysis and Prevention*. United States of America (USA) IGI Global Publication pp 208- 223.
- Olowe.S.K. (2017) Gender and Manpower Utilisation in Nigeria: Untapped Potentials in the Public Service in Gbemiga Adeyemi (eds) *Gender and Population Dynamics, Ile- Ife, Obafemi Awolowo University Press. Pp 79-98*

#### Peer-Reviewed Journals:

- Adedokun Olaide,Adeyemi Oluwagbemiga, Adeniyi Bolajoko and Olowe Kolawole (2022) : Men’s Involvement in Contraceptives Use and Wellbeing of Women in Nigeria : Implications – *SAGE Open July- September 2022 >1-15. DOI: 10.1177/21582440221117141 journals.sagepub.com/home.sgo*.
- Adekotujo,A.S, Olowe,S.K., Adamu,J.A.I and Ojeyemi, F.O. (2022) :Adaption of e-Governance Models in Developed Nations into Nigerian System. *International Journal of Applied Research and Technology*. 11 (06): 11-20
- Ogunleye, T., Oke ,T.D. and Olowe, S.K. (2015): Comparative Study of the Personality Traits of Women in Male and Female Dominated Professions :Proceedings of UCC- TASUED 2015 1ST Inter- disciplinary Conference 27th April- 1st May, 2015 held at the University of he Cape Coast, Ghana.pp 188-200.
- Olowe, S.K. (2013) : Effect of Energy on Gender Needs in Nigeria : *African Journal of Institutions and Development (AJID)* Vol 8 Nos 172, 2013 pp186-197.

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- Olowe.S.K.( 2012) Paradox of Decent Work and Women Employment in Nigeria :  
– *African Journal of Institutions and Development* (AJID) Vol VII, Nos 1 &II
- Olowe.S.K.(2005) Paradox of Women Poverty in Nigeria : Way Forward in  
Sandwich Education Review (SER) Vol 7 No 1 2005 Pp 95- 113.
- Olowe .S.K.( 2003): Towards Effective Strategic Positioning of Women Faculty  
Staff in Management Development Institutions (MDIs ) Nigerian Education Review  
Vol 8 No 1 2003 pp 118-126.

### **ONGOING RESEARCH**

- Working Women in Urban Areas of Lagos State: Concerns and Challenges
- The Employment and Conditions of Domestic Help in Lagos State: Issues and  
Concerns.

### **PROFESSIONAL MEMBERSHIPS**

- Member, Chartered Institute of Personnel Management of Nigeria (MCIPM)
- Member, International Federation of Training and Development Organisations  
(IFTDO – CYWEE)
- Fellow, Institute of Management Consultants (FIMC)
- Certified Management Consultant (CMC)
- Member, Nigerian Institute of Training and Development (MITD)
- Associate Member, Nigerian Institute of Management (AMNIM)

### **INTERNATIONAL & REGIONAL APPOINTMENTS**

- Chairman, Administrative Council, West Africa Sub-region, IFTDO – Africa (2022  
– Till date)
- Member, IFTDO – Committee for Youth Women Entrepreneurship and  
Empowerment ( IFTDO-CYWEE)
- Member, Academic Board, Redeemer’s International Leadership Academy (RILA)

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### **RESEARCH CONDUCTED**

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- (i) Analysis of MDIs Training Needs in West Africa, October 2017.
  - (ii) Assessment of the Impact of WAMDEVIN Online Training programmes on Faculty staff of MDIs in West Africa. 2024
  - (iii) Training Impact Assessment in the Nigerian Public Service (2005 – 2006).
  - (iv) The Attitude of Nigerians Towards the Prevention of HIV/AIDS: Ignorance or Defiance (2008)..
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